



Trinity Episcopal Church
Outreach Committee

P.O. Box 127 † Upperville, VA 20185

Phone: 540-592-3343 † E-mail: info@trinityuppper ville.org † Fax: 540-592-3408

Request for Funds From Outreach —Please complete the following:

◆ **PLEASE PROVIDE A COPY OF YOUR LATEST BUDGET ALONG WITH THIS REQUEST**

ORGANIZATION:

DATE:

Contact name:

Address:

Phone:

E-mail:

Please attach a letter of proof of charitable status [501c(3) or other] if applicable.

AMOUNT REQUESTED:

Are there matching funds from other donors?

What are the other sources of major support?

If project or program specific, please state total proposed budget:

DATE FUNDS NEEDED BY:

PROPOSAL SUMMARY: (purpose and needs)

EXPECTED RESULT/IMPACT: (Who will this benefit?)

CONGREGATION/COMMUNITY SUPPORT IS SHOWN BY:

(list partnerships with other organizations, names of congregants who pledge to support this project, letters of support, and in-kind donations)

Trinity Sponsor (if any):

What is your affiliation with the requesting organization? (board member, volunteer, donor, etc.)

Email:

Phone:

Best time to call:

Are you willing to speak to the Outreach Committee about this request?

Yes

No

BRIEF HISTORY OF THE ORGANIZATION: Attach separate sheet or brochure and include mission statement. (please include future funding that has been secured to show organization's sustainability)

This section for Outreach Committee Evaluation for funds requested .

Date received	Yes	Partial	No	Unknown
Need is clearly stated				
Congregation/community support				
History of the organization				
Support provided by other sources				
Funding Trinity Priority Area				
Outreach Committee Evaluation				

OUTREACH COMMENTS AND OBSERVATION: